



**ACLS Humanities E-Book**  
*The Online Collection*  
*Developed by Scholars*

# USER MANUAL

Updated January 1, 2019  
to represent HEB on



[www.fulcrum.org/heb](http://www.fulcrum.org/heb)  
[www.humanitiesebook.org](http://www.humanitiesebook.org)



# ACLS Humanities E-Book

*The Online Collection  
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# ABOUT

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## Mission

HEB's Mission:

The mission of Humanities E-Book, founded in 1999, is to support ACLS's mission by making available titles of enduring importance in the humanities and related social sciences to those students, scholars, and institutions engaged in humanistic studies.

ACLS's Mission:

The American Council of Learned Societies, founded in 1919, is the pre-eminent representative of humanities scholars in the United States. The mission of ACLS is to "advance humanistic studies in all fields of learning in the humanities and related social sciences and to maintain and strengthen relations among the national societies devoted to such studies."

Learn more about the American Council of Learned societies [here](#).

## Overview of the Collection

ACLS Humanities E-Book (HEB) is an online collection of over 5,400 titles of the highest quality in the humanities and related social sciences. As of August 2018, titles are hosted on the Fulcrum platform, a new publishing platform developed by HEB's publishing partner Michigan Publishing in the University of Michigan Library. For an overview of the services Fulcrum provides, visit <https://www.fulcrum.org/about>.

The collection includes monographs, special series, primary sources, and other works of lasting scholarly value. The titles are recommended for inclusion by members of the societies that make up the American Council of Learned Societies, scholarly publishers who partner with HEB, and individual scholars/librarians. Titles (other than award-winners) are reviewed by the appropriate ACLS society to ensure that they are of high quality and lasting scholarly value. HEB adds 200-300 new titles to the collection annually. If you would like to recommend a title, click [here](#).

## Breakdown

HEB has provided a breakdown of the collection for your convenience, including information on subject areas covered in the collection, HEB Special Series, award-winning titles, and the different formats available in the HEB collection.

If you have any questions about the collection, email [subscriptions@hebook.org](mailto:subscriptions@hebook.org).

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Below are the subject areas represented in the collection, listed alphabetically. Please note: these are HEB's own subject designations and many titles are interdisciplinary.

### Area and Historical Studies

African	European
American History	Islamic Studies
Asian	Jewish Studies
Australian/Oceanian	Latin American
Byzantine	Law
Canadian	LGBTQ
Caribbean	Medicine
Central European	Methods/Theory
Comparative/World	Middle East
Eastern European/Russian	Native Peoples of the Americas
Economic	Science/Technology
Environmental	Women's Studies

### Other Subjects Areas

Art
Architecture
Biblical Studies
Bibliographic Studies
Film & Media Studies
Folklore
Linguistics
Literature
Literary Criticism
Musicology
Performance Studies
Philosophy
Political Science
Religion
Sociology

Special Series Overview: HEB partners with scholarly publishers, learned societies, and other organizations to offer access to select series. Titles in HEB Special Series are often the only digital version available and include a wide range of subjects. These series are offered to subscribers **at no extra cost**. Below is a list of each series, learn more [here](#).

ACLS Centennial Series  
ACLS Fellows' Publications  
American Historical Association's Guide to Historical Literature  
American Sociology Association's Rose Series in Sociology

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American Theological Library Association (ATLA) Special Series  
Cambridge University Press  
Catalogus Translationum et Commentariorum  
College Art Association Monographs  
Collected Writings of Walt Whitman, offered by NYU Press  
English Institute Publications  
Fordham University Press  
Gutenberg-e  
John Harvard Library  
Littman Library of Jewish Civilization  
Records of Civilization  
Society of Biblical Literature  
Transformation of the Classical Heritage  
Villa I Tatti  
West Virginia University Press  
Works of Henry Steele Commager

Award-Winning Titles Overview: **25%** of the titles in HEB have received awards by learned societies, scholarly institutions, and other peer-organizations. Awards represented in the HEB collection include the Pulitzer Prize, American Historical Association Awards, the National Book Award, Choice Outstanding Academic Title, and more. HEB routinely pursues recent award-winning titles for inclusion in the collection.

Format Offerings: As of August 1, 2018, HEB titles are in fixed layout EPUB, viewed in the Fulcrum e-reader. HEB is aiming to generate fully-encoded EPUB 3.1 files in the future and will update our subscribers as necessary. Below are formats subscribers have access to:

**Fixed Layout EPUB:** The default file format when in the Fulcrum e-reader.

**Text:** Under “Settings” in the e-reader, there is a text-only viewing option for users.

**PDF:** PDF chapter downloads are available for HEB titles.

**EPUB:** The Humanities Open Book Titles are in fully-encoded EPUB, HEB will update users as other titles in fully-encoded EPUB become available.

## Connect with HEB

Visit the our [Contact](#) page online to contact a HEB employee directly or fill out a contact form. For general inquiries, please email [info@hebook.org](mailto:info@hebook.org).

Questions regarding accessing the collection, using HEB titles, generating reports, cataloging, and any technical issues should be directed to [subscriptions@hebook.org](mailto:subscriptions@hebook.org).

Keep up with HEB on [Facebook](#), [Twitter](#), [LinkedIn](#), and [Pinterest](#)!

HEB sends out a monthly newsletter, *Oh, the Humanities!*, to librarians and faculty in the humanities. Newsletter items include critical updates to the HEB collection, ACLS news, industry insights and stories, and seasonal highlights. Sign up [here](#).

# ACCESSING HEB

In this section:

- [Accessing Titles](#)
- [MARC Records](#)
- [Proxy Server](#)
- [Discovery Services](#)
- [Description for Library Database](#)
- [Accessibility](#)

## Accessing Titles

The collection features **unlimited multi-user access** and is available **24/7 on-and off-campus** through standard web browsers. There is no special platform: subscribers access HEB through IP authorization by the University of Michigan, which houses the collection. Once authorized, users on and off-campus can access HEB directly through:

<a href="https://www.fulcrum.org/heb">https://www.fulcrum.org/heb</a>	Direct link into the collection, hosted by University of Michigan on the Fulcrum platform.
<a href="https://humanitiesebook.org/the-collection/overview">https://humanitiesebook.org/the-collection/overview</a>	You can find direct links into the collection for our Special Series and other programs throughout the HEB website.
Via the library's catalog once HEB's MARC records have been loaded.	HEB's MARC records are free to download and can be found on our <a href="#">For Librarians Page</a> .
Via one of the discovery services with whom HEB partners.	OCLC Worldcat, Proquest, Ex Libris, EBSCO, and Yewno. <a href="#">Learn more</a> .

## MARC Records

MARC records for the HEB collection are free to download and regularly updated by HEB on our [For Librarians](#) page. HEB provides .mrc files for: the cumulative collection, the most recent title release, removed titles, and records for titles in the [Humanities Open Book](#) program.

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MARC records are provided to subscribers “as is.” Some options for MARC editing tools can be found on the Library of Congress’s [website](#). One free program, MarcEdit, can be downloaded [here](#).

PLEASE NOTE: The records are MARC21, USMARC records, in Unicode UTF-8 format. There is a discrepancy between the number of records and the number of books in the collection due to the fact that multi-volume sets share a single record. Every effort has been made to bring these records up to current national standards.

### Fixed Fields:

**Record Type:** a – Language material

**BLvl:** d – Subunit of a collection

**001** System-supplied control number

**005** Date and time of latest transaction

**006** Form of material: m – Computer file Type of computer file: m – Combination

**007** Record characteristics for remote access computer file format for textual data

### Variable Fields:

**035** A unique identifier of the record

**040** MiU |c MiU (University of Michigan NUC symbol)

**090** LC call number derived from the original print version

**260** Record publisher information pertinent to the original print source

**300** Physical description for the original print source

**533** Reproduction note on the processing of the page-image version – or

**534** Original version note for text-based items

**6XX** Relevant LCSH assignments

**7XX** Additional access points

**830** Uniform title series added entry

**856** URL for Electronic access

## Proxy Server

If your campus uses a proxy server, it generally needs to be configured with the host names and/or domains of our servers. Please note, the configuration on the right is for Fulcrum. If you have questions about the previous DLXS configuration, visit our [For Librarians page](#) or email [subscriptions@hebook.org](mailto:subscriptions@hebook.org).

**T Fulcrum**

**U <https://www.fulcrum.org>**

**HJ [hdl.handle.net](https://hdl.handle.net)**

**HJ <https://hdl.handle.net>**

**HJ [www.fulcrum.org](https://www.fulcrum.org)**

**HJ <https://www.fulcrum.org>**

**HJ [fulcrum.org](https://fulcrum.org)**

**HJ <https://fulcrum.org>**

**DJ [fulcrum.org](https://fulcrum.org)**

# Discovery Services

HEB works with several discovery services to make our metadata available to our subscribers. In 2012, HEB teamed up with OCLC to make available a complete set of records for the HEB collection via WorldCat. Records for all HEB titles are assigned unique OCLC ID numbers. HEB titles are also available as a WorldCat Collection Set.

In addition to OCLC, HEB makes our content available to ProQuest/Summons, Ex Libris (via both the Primo Central and the Alma Community Zone options), EBSCO (via two divisions: EBSCO Discovery Services, and EBSCO A to Z), and Yewno. By providing our metadata via discovery services, we aim to make it easier for subscribers who draw on these various services to integrate HEB with the rest of their digital holdings.

**Please note, although HEB provides metadata to several discovery services, viewing our titles is only possible if an institution's IPs have been authorized by HEB for access to the collection. HEB's content is for the most part un-duplicated.**

Our research shows that an average of 90% of the HEB collection is unique and does not overlap with the title lists made available by a number of other providers (including JSTOR, Project MUSE, ebrary, EBSCO Academic and EBL Ebook Library). The HEB collection is centered on back list titles of enduring value to research and teaching. The titles held in HEB are often the only digital versions of these books currently available and thus remain un-duplicated. **Simply put, the only way to access HEB's collection is to subscribe to HEB.**

# Description for Library Database

To help your students and faculty find the collection, you can add this description of HEB in your library's list of databases. We will update this description as we add to the collection with our annual releases of new titles.

“ACLS Humanities E-Book (HEB) is an online, fully searchable collection of 5,409 books of high quality in the humanities and related social sciences. Frequently cited in the literature, these titles are recommended by scholars and learned societies and include many prize-winning works. Users may also access online book reviews from leading journals.”

# Accessibility

As of August 1, 2018 HEB is live on the Fulcrum platform. To keep up with accessibility updates from the Fulcrum platform, visit <https://www.fulcrum.org/accessibility/>. Download the [Voluntary Product Accessibility Template \(VPAT\) Version 2.1](#).

From the Fulcrum website,

“The Fulcrum platform aims to meet WCAG 2.1 AA Standards in both the platform and its content by providing infrastructure and resources to support accessible books, image descriptions, transcripts for audio, captions for video, and alternative formats for digitized content.”



# NAVIGATING HEB

In this section:

- [Navigating HEB on Fulcrum](#)
- [Chapter Downloads](#)

## Navigating HEB on Fulcrum

Below are labeled screenshots to point out key functions users will use while accessing titles in the HEB collection on Fulcrum.

### Homepage

ACLS Humanities E-Book Search works Q 1. TITLE SEARCH University of Michigan, Ann Arbor

ACLS Humanities E-Book (HEB) is a digital collection of over 5,400 seminal books in the humanities and related social sciences. These titles are presented in collaboration with more than 120 publishers and Michigan Publishing. Books in the HEB collection have been recommended and reviewed by scholars and constituent learned societies of the American Council of Learned Societies. HEB is now hosted on the Fulcrum platform. [Read more about our new platform here.](#)

New York, New York | @ACLS\_HEB

Books

« Previous | 1 - 15 of 5,327 | Next »

Sort by Date Added (Newest First) 15 per page

Subject >

Author >

Publisher >

Series >

3. FILTER

4. LINKS

Fresh fruit, broken bodies: migrant farmworkers in the United States  
Holmes, Seth M.

Creating a common polity: religion, economy, and politics in the making of the Greek koinon  
Mackil, Emily Maureen

Mabiki: infanticide and population growth in eastern Japan, 1660-1950  
Drixler, Fabian Franz

Body of victim, body of warrior: refugee families and the making of Kashmiri jihadists  
Robinson, Cabelri deBergh

The stickup kids: race, drugs, violence, and the American dream  
Contreras, Randol

The life of cheese: crafting food and value in America  
Paxson, Heather

This is the HEB home page on <https://www.fulcrum.org/heb>. If users click on a title directly from a library catalog, title link, etc., they will not be brought to this page. Please note the items listed to the right.

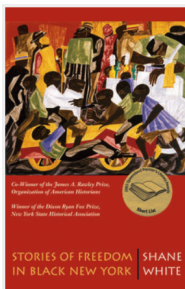
1. Title Search (top): Search HEB works by title, author, or subject
2. Sort Options (top-right): Sort title-set by Author, Title, Publication Date, Date Added
3. Filter (Left): Filter collection/search set
4. Links (Right): Cover and title text are live links

# Title Page

ACLS Humanities E-Book

Search assets

Home / Stories of freedom in Black New York



## Stories of freedom in Black New York 1. BIBLIOGRAPHIC INFO

White, Shane

2007, c2002 © Harvard University Press

Read Book

ISBN(s) 9780674008939  
9780674025783  
0674025784  
0674008936

Subject American: 1900-present

Citable Link <http://hdl.handle.net/2027/fulcrum.9s161666b>

## 2. CITABLE LINK/STABLE URL

Table of Contents

Reviews

Stats

## 3. TITLE INFO

## 5. DOWNLOAD LINK

Frontmatter

Download Read

INTRODUCTION (page 1)

Download Read

1 THE END OF SLAVERY (page 7)

Download Read

2 STAGING FREEDOM (page 68)

Download Read

3 SHAKESPEARE'S TRUE REPRESENTATIVE (page 127)

Download Read

4 IMITATION (page 185)

Download Read

EPILOGUE (page 219)

Download Read

## 4. TOC HEADINGS

## 6. E-READER LINK

This is a title page for an entry in the HEB collection (see title [here](#)). Users can click TOC headings or the “Read” button to enter the E-Reader, or select to download a chapter. Please note, the citable link on the title page is the only stable URL available for HEB titles.

1. Bibliographic Info (Top Right)
2. Citable Link/Stable URL (Mid Right)
3. Title Info (Mid): Users can see reviews of the title and page-view stats
4. TOC Headings
5. PDF Chapter Download Link
6. E-Reader Link

Subject areas shown above (under Bibliographic Info) are representing HEB’s internal subject designation. For LOC subjects, please email [subscriptions@hebook.org](mailto:subscriptions@hebook.org). As mentioned above, the citable link/stable URL for the title page is the only link to a title appropriate to share with faculty, students, etc. The URLs within the browser where the e-reader is opened are unique to the user and vary depending on device and mode of access.

January 2019: Please note the “Stats” tab shown above will continue to be improved over the coming months. These stats are meant to be a point of reference for readers and are not directly related to an institution’s usage report.

# Inside the E-Reader

**1**

## Technique and Custom

Like all people with a common occupation, western Lake Erie fishermen recognize their fellow workers by a shared knowledge of work technique. The process of becoming a fisherman is the process of learning the fisherman's work through day-to-day, trial-and-error experience. It is accomplished by following orders, by practicing actions demonstrated by others, by referring to accepted ways of doing everyday work as they have been explained by more experienced fishermen, and by improvising solutions to new problems if traditional ways fall short. While this common knowledge is necessary for successful work to be done, it goes beyond matters of practical fishing procedure. It also has an evaluative and aesthetic side, through which the quality of work can be judged and the pleasure in cooperation and good work can be expressed. Bob Bodi and Martin Hosko, who worked together for many years out of Toledo, recalled their subtle cooperation.

**BB:** We got to know each other so good that Martin didn't have to tell me what he was going to do. I knew what he was going to do, and he knew what I was going to do.

**MH:** I make a little motion, and he knew what that motion meant. Just a little nudge with the hand, and he knew exactly what to do. Thank you, Bob.

In this chapter, we describe the work processes of the three types of fishing done in western Lake Erie, based on our observation of and our interviews with fishermen, and then examine the ways fishermen describe their knowledge of work techniques and customs as part of their occupational culture and identity.

During the time of our fieldwork, commercial fishermen used one of three specific fishing techniques in the Ohio waters of Lake Erie—trap netting, gill netting, and shore seining. Trap netting has been dominant in the western part of the lake for over a century. Gill netting was important in the eastern part of the area in which we worked and dominant farther east in the lake, until it was prohibited throughout the Ohio lake in 1984. Many former gillnetters now fish with deepwater trap nets in the Central Basin. Although seining has been a secondary technique for some time in the area, it has been carried on in the shallows of the western lake and its tributary bays since white settlement of the area began some 175 years ago.

Trap netting requires an elaborate and carefully designed net structure set in the water at a right angle to the suspected path of traveling fish (figs. 16–18). When fish confront the long *lead* of a trap net across their path, made of heavy-duty, tarred netting so that it can be seen by fish and so it can stay underwater for long periods of time, they turn and swim along it, through a funnel-shaped opening into a box of net (called a *crib*) inside which they are trapped alive. This type of fishing is done both close in and out away from shore, and the length and shape of the lead, the shape and size of the crib opening, the dimensions of the crib, and the placement of the nets vary depending upon the time of year, the intended location of the net, and the behavior of the species

15% • Location 32 of 225

\*Feature only available in fully-encoded [EPUB titles](#) (chapter downloads are accessed on the title page for the majority of HEB titles, as shown on page 8.)

Not labeled: Upper left, the “X” closes the e-reader and returns the user to the title page, the HEB logo takes the user to [www.fulcrum.org/heb](http://www.fulcrum.org/heb). Bottom left corner, comment box to provide feedback to the Fulcrum developers.

1. TOC Menu
2. Media Gallery\*
3. Citations: *MLA*, *APA*, and *Chicago* style citations are generated. Users can copy/paste.
4. Full text search
5. Share: Social media, Mendeley, Cite U Like
6. EPUB Download\*
7. Page turn (left and right)
8. Navigation/Progress Bar: Sliding bar with % read display
9. Full-screen display option
10. Preferences

# Inside the E-Reader

continued from pg. 10

The screenshot shows an e-reader interface. On the left, a 'Search Results' panel is open, displaying a list of search results for the terms 'Heroes, Characters, and Notable Men'. Each result is a snippet of text from the document. On the right, the main text area shows a preview of the document content, including a paragraph about fishing techniques and a photograph of a fishing boat. The search results are live links, and the preferences menu is visible in the top right corner.

Above: Screenshot of in-text search results (search results are live links). Note, when the TOC menu is selected in the e-reader, it appears in the same left-hand window shown above. Below: Screenshot of preferences menu, with text size and display options.

The screenshot shows the e-reader interface with the main text area and the 'Preferences' menu open. The main text area displays the title 'Lake Erie Fishermen: Work, Identity, and Tradition' and the chapter title 'Technique and Custom'. The text discusses the work processes of western Lake Erie fishermen. The 'Preferences' menu is open on the right, showing options for 'Text Size' and 'Display'. The 'Text Size' option is set to 100%, and the 'Display' option is set to 'Auto'. The 'Display' menu also includes options for 'Page-by-Page' and 'Scroll'. The 'Save Changes' button is visible at the bottom of the preferences menu.

# Chapter Downloads

As previously discussed, HEB offers PDF chapter downloads for titles in the collection. Below are a few key points regarding chapter downloads HEB wants to point out.

- Please be sure to emphasize copyright fair use standards to faculty and students utilizing chapter downloads. For more information on fair use, please visit: <https://www.copyright.gov/fair-use/more-info.html>.
- The URLs generated when downloading a chapter **are not stable and should not be disseminated via email, syllabi, etc.** Depending on browser and user authorization, the URLs will vary.
- If you come across an issue downloading a chapter, please email [subscriptions@hebook.org](mailto:subscriptions@hebook.org).

# REPORTS

In this section:

- [Overview](#)
- [How to Access COUNTER 5 Reports](#)
- [COUNTER Standards](#)
- [Reports and Metrics to Use](#)
- [Additional Resources](#)

## Overview

Stay updated with updates to the reports page at [www.humanitiesebook.org/about/for-librarians/](http://www.humanitiesebook.org/about/for-librarians/). If you have any questions about your reports, email [subscriptions@hebook.org](mailto:subscriptions@hebook.org).

HEB on Fulcrum provides COUNTER 5 Reports to subscribing institutions. **To access the reports, follow this link:** [https://www.fulcrum.org/counter\\_reports](https://www.fulcrum.org/counter_reports) (screenshot on pg.13). The platform uses either your IP address or Shibboleth login to identify which traffic to include in your report. (This operates the same way the platform determines whether you have access to the collection's content.)

### WHY DO MY USAGE STATS LOOK DIFFERENT?

- 1) The new COUNTER 5 standard shows use in a very different way (more detail below.)
- 2) HEB's new platform, Fulcrum, provides readers with a more modern way of reading which doesn't rely on individual page views in a page turner.

## How to Access COUNTER 5 Reports

The ACLS Humanities E-Book Collection migrated from DLXS to Fulcrum on August 1, 2018. Librarians can access, view, and download (CSV) their institution's COUNTER reports documenting usage from August 1, 2018 onwards at [fulcrum.org/counter\\_reports](http://fulcrum.org/counter_reports).

**For reports documenting usage before August 1, 2018, please visit <http://quod.lib.umich.edu/cgi/s/stats/subscriber>** and choose ACLS Humanities E-Book (acls) in the scrolling menu. (Please note that since titles were still accessible for a time via DLXS after the migration to Fulcrum, you may still have some usage tracked in the COUNTER 4 reports from August-December 2018.)

## COUNTER Standards

COUNTER 5 is markedly different from COUNTER 4. The biggest difference comes in the way the reports count the number of hits. In your COUNTER 4 reports, viewing each page counted as an individual hit. In COUNTER 5 reports, paging through any number of pages in the ereader, or downloading any number of chapters, counts as 1 unique request.

In COUNTER 4, like total requests in COUNTER 5, usage counts are highly dependent on the structure of the content and how a given platform delivers it. If you change that, like we did with Fulcrum (page images to packaged EPUB), it changes the counts without any of the user behavior necessarily changing.

# Reports & Metrics to Use

For the closest comparison to the COUNTER 4 BR2 report, use the “total item investigations” metric in the major platform reports, which are:

**Platform Master Report (PR)** = A customizable report summarizing activity across the platform that allows the user to apply filters and select configuration options

**Title Master Report (TR)** = Provides comprehensive information about activity at the “Title” level and includes all metrics and attributes relevant to any of the “Title Standard Views.”

**Item Master Report (IR)** = A granular customizable report showing activity at the level of the item (article, chapter, media object, etc.) that allows the user to apply filters and select configuration options

These reports will capture usage on a more general scale. There are also several new metrics in the COUNTER 5 standard. The metrics below capture general usage:

**Total Item Investigations:** the total number of times a content item or information related to a content item was investigated by a user. Examples of “Content Items” are article, book chapter, or multimedia files.

**Total Item Requests:** the total number of times the full text of a content item was downloaded or viewed. (Equivalent to full-text download counts in COUNTER 4)

## Additional Resources

[Detailed HEB COUNTER 5 Guide](#)

[The Friendly Guide to Release 5 for Librarians](#)

[COUNTER website](#)

[COUNTER 5 Guides](#)

[Glossary of COUNTER terms](#)